



SHMOO

READING AN AUDIT





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READING AUDIT FROM MACHINE

- A formatted USB stick is required as per:



- Its **VERY IMPORTANT** that the file structure, and format is exactly the same as the above - including the capital letters.
- Open the machine door and insert the formatted USB stick into the USB port.
- The machine will recognise the insertion of the USB by beeping twice.
- From *LOAD/READ AUDIT* select *READ FROM MACHINE - ENTER*.
- The display will show:

```
READ FROM MACHINE
▶ AUTO SELECT
SELECT FILE
```

- Selecting **AUTO SELECT** will automatically create a new, sequential audit filename which when read/saved to the USB will contain all the audit data present at the time of saving.
- If *AUTO SELECT* is confirmed display will show:

```
READ FROM MACHINE
FILE: - A0000001.TXT
ACCEPT OR CANCEL?
```

READING AUDIT FROM MACHINE

- Pressing ENTER to accept:

```
READ FROM MACHINE
FILE: - A0000001.TXT
READING...
```

- When the audit file has been read, the machine will beep and return to *LOAD/READ AUDIT* sub-menu.
- Exit back to *DOOR OPEN MODE*, remove USB and close the door.
- If SELECT FILE is confirmed , the following will display:

```
SELECT FILE
▶ A0000001.TXT
A0000002.TXT
```

- Scroll to the appropriate file, ENTER to accept & overwrite the existing file selected:

```
READ FROM MACHINE
FILE: - A0000001.TXT
ACCEPT OR CANCEL?
```

- Press *ENTER*:

```
READ FROM MACHINE
FILE: - A0000001.TXT
READING...
```

- When the audit file has been read, the machine will beep and return to *LOAD/READ AUDIT* sub-menu.
- Exit back to *DOOR OPEN MODE*, remove USB and close the door.